Bar Manager

We are currently looking for an experienced Hotel Bar Manager to join our established management team. This is an exciting opportunity for an enthusiastic candidate. The ideal candidate will have previous experience within a similar role. They will be an excellent communicator and have hands on approach to their role.

**Key Responsibilities:**

* Ensure the bar runs smoothly on a daily basis.
* Oversee the service of beverages within the library bar and the hotel functions bars.
* Ensure cash procedures are adhered to and strictly monitored, including preparation and calculation of beverage bills within all departments, and cashing up of tills.
* Take responsibility for stock control, including ordering, acceptance, maintenance of stock levels and stock rotation, and return of any sub-standard items.
* Develop and maintain professional relationships with internal and external customers.
* Liaise with reception and sales department regarding handover and organisation of functions.
* Assist with service in other areas of the hotel as requested.
* Ensure standard operating procedures are always achieved and maintained and are monitored and updated when and where necessary.
* Be aware of and anticipate customer needs.
* Ensure employee conduct, uniform and personal hygiene requirements are adhered to.
* Produce effective rotas to ensure staffing levels are appropriate and efficient.
* To promote the Hotel and its facilities to all prospective guests or customers to maximise sales and revenue.
* Enforce Licensing Laws, Rules of Management & in-house security policies.
* Train and develop the team to ensure food & beverage service is to specification, and self and staff cooperate with chefs and other staff and managers to ensure customers’ expectations are exceeded by ensuring service is as smooth and as continuous as possible.
* Pro-active in problem solving and work on own initiative to deal with problems and opportunities.

**The Ideal candidate will have:**

* Previous experience working in a similar role.
* Excellent organisation skills
* Be highly motivated and energetic.
* Excellent communication skills
* Must be flexible to work late nights/weekends

**We can offer you:**

* Competitive Salary
* Excellent opportunities to progress
* Discounted Spa Treatments
* Free Gym Membership (T&C’s apply)

**Please note that it will only be possible to reply to those being called for interview**